

## **General PTC Meeting Minutes**

**Tuesday, October 6, 2020**

### **I. Principal's Report – Ryan Poulsen**

- a. A lot of work in the background at FFE and in the district in preparation for hybrid and Champions Academy. Working on teacher assignments, am/pm assignments, etc.
- b. Special board meeting on 10/15, if Placer County turns orange, voting on traditional 5 days school model.
- c. Champions Academy teachers: we will lose a teacher from each grade, except TK. Mrs Jones will stay with her TK class.
- d. District is sending all different types of signs to schools for safety, social distancing, etc.
- e. Champions Academy will have a different principal, but other than that all students will still be a part of FFE, materials pick up, will still receive blog and announcements, etc.
- f. Question: Will there still be picture day this year? No, the district won't allow outside photo vendors to be onsite at school.
  - Middle schools are doing picture days, doing sign-up geniuses. Who could we reach out to discuss a plan if we would want to do a picture day? Present plan to Mr Poulsen and he can present to the district.

### **II. Teacher's Report - none**

### **III. President's Report - Amelia Thomas**

- a. Approve prior month meeting minutes (shared in zoom meeting chat)-Motion was made to approve the minutes and seconded, approved unanimously
- b. Discuss Bylaw amendments (Amelia suggested to adjust article 8 to keep \$7,000 reserves in account to have for the following year. Also to adjust PTC's authority on disbursement of funds. Trailer Inventory to be done every year, or 2 years?

- c. Business sponsorships - looking for a chair to seek sponsorships in the community for PTC
- d. Newsletter - work in progress
- e. Website - Ashley Martin working on website
- f. Spirit Wear - Brandi will discuss

#### **IV. Treasurer's Report - Katie Lewis**

- a. Audit findings - No anomalies found. Motion to approve was made and seconded, approved unanimously. Audit report will go into the 2019-2020 archive files.
- b. Budget requests - motion approved for communication folders (\$1410), Read & Quiz for 3rd & 4th grade, increasing budget to \$420, from \$400, to cover all eight classrooms. September approval was for \$400, but only discussed for 4th grade. motion approved by Jennifer Krupp, second by Susan Chaney, approved unanimously.
- c.

#### **V. Volunteers/Membership Report – Brandi Buckles / Amelia Thomas**

- a. Update on Website for Membership Drive - no new members, due to no formal membership drive. anticipating a booth at materials pick up, google form sign up
- b. Spirit Wear - working with Premier to have FFE masks, estimates in progress. Purchases made are also a form of a fundraiser to PTC.
- c. Business Sponsorships - seeking chair

#### **VI. Events/Fundraisers – Jennifer Krupp**

- a. Upcoming Events
  - i. Book Fair Oct 12-25 (Nikki Bolan) - everything is online, free shipping on over \$25 purchases, main thing we have to do is advertise (flyers, social media, etc) With a virtual fair, there are no cash purchases. Teacher's wishlist in progress, will have sign-up genius. Purchase goal of \$5000, we keep 25% of proceeds.
  - ii. First Trimester Teacher Appreciation -
    - 1. Chairs - Jamie Chaney & Erin Bartucco : goody bags, art exhibit by families

- iii. Still seeking chairs for second trimester (February) and third trimester (end of the year, teacher appreciation week)
- iv. Sami's Circuit Family Night - \$500 cost, 6-7pm on a T or W or TH. Background: used to do assemblies at schools, motivational speaker, etc. Will revisit in January for Spring as right now there was not strong interest.

**b. Upcoming Fundraisers**

- i. Shoe Drive - start 10/19 and will go for 60 days. Company in Florida that ships shoes to 3rd world countries, we collect gently used shoes. Goal is to collect 2500 pairs. Upon pick up will pay \$0.40 a pound. Erin Bartucco will chair.
- ii. Dine-Outs - Chair Gwen
  1. 10/15 - Mountain Mikes
  2. 10/27 Panera
  3. 11/3 Panda
  4. 11/23 Chipotle
  5. 12/1 Blaze Pizza
  6. 1/5 Pieology
- iii. Catalog fundraisers (cookies, gift wrap, etc.) - 40% of earnings back to school, will revisit in January for Spring fundraiser

**VII. Questions/Comments from General Membership**

- Erin Bartucco suggested just sending an email to FFE families for membership sign up, membership fee has been waived.

**VIII. Meeting Adjourned at 7:40pm**