

Fiddymment Farm Elementary PTC General Meeting Minutes September 6, 2017

Principal's Report

- Mr. Poulsen welcomed and thanked all for attending the meeting and supporting the PTC. This year he is focusing on building relationships with staff, students, and families.

Teacher's Report

- Ms. Evans did not have anything to report.

President's Report

- Ashley summarized what PTC does for the school and expressed the need for volunteers. She reminded there are just four **PTC General Meetings this year, Nov. 1st, April 4th, and June 6th.**
- Approval of June minutes: Motion to Approve – Emily Buchanan / 2nd – Heather Schumann, motion passes.
- Nominee for VP of Events and Fundraisers, Meredith Taylor. Members voted unanimously for Meredith as VP of Events and Fundraisers. Jennifer Coco is the new Assistant VP of Events and Fundraisers.
- For the First Day of School-Staff Appreciation, the PTC decorated the entrance to the school and provided all school staff with bins filled with snacks and pens, as well as, coffee and treats.
- Spirit wear orders will be filled regularly, and orders will be delivered to the student's teacher.
- FFE PTC "old" website is still active until all the information can be migrated over to the "new" website, which should be very soon.

Volunteers/Membership Report

- Current memberships are at 141.
- Open Chair Positions: Father/Daughter Dance, Skate Night, Baking Committee, E-Script, Dine-Outs, and Book Fair.
- Room Parent Chair, Jill Brown will reach out to Room Parents to schedule a meeting.
- Ashley announced that Chairs and Co-Chairs get free admission to the event they are chairing, and Committee Members get ½ off admission to their event.
- Mr. Poulsen clarified the two types of Volunteer Forms needed on file for events during school hours:
 1. *Category I*: Attends lunch with their student or observes a special event. **No fingerprints required.**
 2. *Category II*: Interacts specifically with children i.e.; classroom volunteer, art docent, field trip Chaperone etc. **Fingerprints and TB test required.**

Forms are available in the front office.

Events/Fundraisers

- Past Events:
 1. TK and Kinder Meet & Greet, and Back To School Night: Pre-sale online orders of spirit wear and PTC membership sign-ups were successful for both events.
- Future Events:
 - a.1. Fun Run 9/14 – Tiffany Stearns gave an update of the Boosterthon progress/experience thus far. The PTC voted to use Boosterthon for this year to lessen the need for volunteers. So

far, we have \$1700 in Business Sponsorships. Mr. Poulsen discussed the sliding scale fee, but the fee will likely be 50% of the money raised to pay for Boosterthon. Due to a mistake by Boosterthon, the Fun Run T-Shirts are free! The run times and volunteer sign up will be sent out soon. Boosterthon creates daily challenges and prizes for the students. Poulsen agreed to have a pie thrown at his face as one of the incentives. The following classes are top in their grade for participation:

TK- Jones; Kinder- Van Voltinburg; 1st-Johnson; 2nd-Richard; 3rd –Schmidt; 4th-Pulis; 5th-Williams.

a.2.Chair/Co-Chair Meeting- TBD. An email will be sent.

a.3.Ashley shared the upcoming Dine Outs: 9/20 Boudin Dine Out 4pm – 9pm, and 10/18 Red Robin Dine Out 5pm – 8pm. We are still waiting for a confirmation date with Chick-Fil-A. There will not be a dine out in December.

a.4.10/23-10/27 Book Fair – Amber shared that Scholastic picks the theme, which this year is the Wild West – “Saddle Up and Read!” During Book Fair week, we have one evening event. Members voted between a Wild West theme and a Halloween theme. The vote was unanimous for a Halloween theme. Amber emphasized that this is a **free family event**. Amber also shared that the “Grandparent” or “Special Person” event will be a lunch event on Friday, October 20th, and the book fair will be open during the event. The special guest for the lunch event **does not need** to have a Category II Volunteer Form (fingerprinting) clearance on file.

a.5.Next PTC Meeting – November 1st, 6:30 pm

Treasurer’s Report

- Amber shared and discussed the 2016/2017 Audit Findings from Ryan Taylor dated Aug. 28, 2017, as well as, her responses to the findings.
- June, July, and August Financial Statements were reviewed. Notable income/expenses: by the end of **June**, total income for the 2016/2017 year was \$19,283.46 more than what was budgeted, expenses included \$2500 for leveled reading books, \$921.96 for the music program, and \$1190.43 for playground equipment; **July** paid \$2000 for Boosterthon down payment and \$1106.11 for Communication folders; **August** expenses included \$3751.99 for spirit wear, and \$687.51 for teacher allotment, income of \$1950 in Business Sponsors (only \$50 from goal), \$1435.81 in Force Committed Buyouts (only \$564 from goal), \$4492 in Spirit Wear (only \$460 from goal) and \$1965 in Memberships (only \$142 from goal)!
- Motion to approve 2018/2018 Budget – Heather Schumann/ 2nd Stacia McCroskey, motion passes.
- At the November General Meeting, members will vote on the content of the 3rd assembly that is budgeted for the year.

Additional Items/Comments

- Kim Foree, Music Teacher thanked the PTC for their support and for the purchase of an “orchestra” of instruments.
- Meredith Taylor asked about creating a contest for parents to sign up with and participate in the Shoparoo App to raise money for the school. Amber advised that an E-Script Chair is needed to take on this task.
- Heather Ogden asked about purchasing a shade structure for the playground. Ashley advised that Ms. Baichtal requested the District to get bids, but the District denied her request. Mr. Poulsen will inquire further.
- Raffle winner: Heather Ogden

Meeting adjourned, approximately 7:45 pm.